

**DATA SUBJECT APPLICATION FORM**  
**APPLICATIONS TO BE MADE BY THE DATA SUBJECT TO THE DATA**  
**CONTROLLER WITHIN THE SCOPE OF LAW NO. 6698 ON THE PROTECTION**  
**OF PERSONAL DATA**

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## **GENERAL EXPLANATIONS**

Pursuant to Law No. 6698 on the Protection of Personal Data ("Law"), individuals who are defined as "Data Subjects" are granted certain rights under Article 11 of the Law.

Under Article 13, paragraph 1 of the Law, applications regarding these rights must be submitted to the data controller, Marmara Cam Sanayi ve Ticaret Anonim Şirketi (hereinafter referred to as "the Company"), in writing or by other methods determined by the Personal Data Protection Board ("Board"). Accordingly, written applications must be submitted using this form via registered mail with return receipt.

Below are the methods for submitting written applications to the Company and relevant submission details.

<b>Method</b>	<b>Address</b>	<b>Required Notation on Submission</b>	<b>Additional Information to Be Provided</b>
Registered Mail (with identity verification)	Ergene 1 OSB Industrial Zone Vakıflar OSB Sanayi Cad. No: 4/1 Ergene / TEKİRDAĞ	"Information Request Under the Law on the Protection of Personal Data" must be written on the envelope.	Stated in Section 2 of this form and for each request in Section 4.
Email (using the email address previously provided to the Company and registered in our systems)	info@marmaracam.com.tr	"Information Request Under the Law on the Protection of Personal Data" must be written in the subject line.	Stated in Section 2 of this form and for each request in Section 4.

The above channels are considered "written" application methods under Article 13, paragraph 1 of the Law. Once other methods are announced by the Board, our Company will also inform the public about how applications can be submitted using those methods.

Applications submitted to us will be responded to within the shortest time possible and no later than thirty (30) days from the date they are received, depending on the nature of the request, in accordance with Article 13, paragraph 2 of the Law. Our responses will be delivered to you in writing or electronically based on the delivery method you select in this form.

Please ensure that the requested information and documents are provided to us completely and accurately based on the nature of your request. Incomplete or incorrect information may delay or hinder the processing of your application. If any required information or documents are missing, we will contact you to request their prompt submission. The 30-day processing period will be suspended until we receive the necessary information and documents. In such cases, our Company reserves its legal rights.

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## **SECTION 1: IDENTIFICATION AND CONTACT DETAILS OF THE APPLICANT**

To identify the applicant and communicate regarding the request, please provide the following information:

**Full Name:**

Customer

Business Partner[1]

Visitor

Other[2]

**National ID Number:**

**Your Relationship with Our Company:**

**Address:**

**Mobile Phone:**

**Has Your Relationship with the Company Ended?**  Yes  No

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## **SECTION 2: APPLICANT'S REQUESTS (Pursuant to Article 11 of the Law)**

You may assert the following rights against our Company as the data controller under Article 11 of the Law. The Company will evaluate your requests and respond pursuant to Article 13, paragraph 3 of the Law.

<b>Request No</b>	<b>Subject of Request</b>	<b>Legal Basis</b>	<b>Selection (Mark the box)</b>
1	I want to know whether your Company processes personal data about me	Law Art. 11/1 (a)	<input type="checkbox"/>
2	If so, I want information on these personal data processing activities	Law Art. 11/1 (b)	<input type="checkbox"/>
3	I want to know the purpose of processing and whether they are used appropriately	Law Art. 11/1 (c)	<input type="checkbox"/>

Request No	Subject of Request	Legal Basis	Selection (Mark the box)
4	I want to know the third parties to whom my personal data is transferred	Law Art. 11/1 (ç)	<input type="checkbox"/>
5	I believe my personal data is inaccurate or incomplete and request correction	Law Art. 11/1 (d)	<input type="checkbox"/>
6	I believe the purpose of processing no longer exists and request:	Law Art. 11/1 (e)	<input type="checkbox"/> Deletion <input type="checkbox"/> Anonymization
7	I want the correction (Request No. 5) to be notified to third parties	Law Art. 11/1 (f)	<input type="checkbox"/>
8	I want the deletion/anonymization (Request No. 6) to be notified to third parties	Law Art. 11/1 (f)	<input type="checkbox"/> Deletion <input type="checkbox"/> Anonymization
9	I object to a result against me arising from automated data processing	Law Art. 11/1 (g)	<input type="checkbox"/>
10	I suffered damages due to unlawful processing and request compensation	Law Art. 11/1 (h)	<input type="checkbox"/>

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### SECTION 3: ADDITIONAL INFORMATION AND DOCUMENTS REQUIRED PER REQUEST

To fulfill your requests, additional information or documents may be required based on the type of request:

Request No	Subject	Required Additional Info	Required Additional Documents
1	Learn whether data is processed	None	None
2	Request information on data processing	None	None
3	Purpose of processing and proper use	None	None
4	Transfer to third parties	None	None
5	Correction request	Describe inaccurate/incomplete data	Proof documents (e.g., ID, residence certificate)
6	Deletion/anonymization request	Justification of purpose expiration	Supporting evidence

Request No	Subject	Required Additional Info	Required Additional Documents
7	Notify third parties of correction	Describe incorrect data	Proof documents
8	Notify third parties of deletion/anonymization	Justification of purpose expiration	Supporting evidence
9	Objection to profiling	Relevant context of decision	Supporting evidence or documentation
10	Compensation claim	Explanation of illegality	Court/Board decision and documents of damages

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## SECTION 4: DECLARATION OF THE DATA SUBJECT

(Pursuant to Article 13 (1)–(3) of the Law)

### Your Explanation Regarding the Request:

I hereby request that the application I made to the data controller based on the information, documents, and requests specified in this form be evaluated in accordance with the Law and the Communiqué on Applications to Data Controllers, and that I be informed accordingly. I declare and undertake that the information and documents I have provided in this application are accurate and up-to-date, that the Company may process my personal data in order to finalize my application, may request additional information and/or documents, and that I may be required to pay the fee determined by the Board in case of a cost.

### Data Subject (Applicant):

Full Name:

Date of Application:

Signature:

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[1] Real persons who are employees, partners, or authorized representatives of legal entities engaged in a business relationship with the Company.

[2] Job applicants and other individuals.